



Confirmation Letter

Attend :		From :	Stacy Shuai
Co./Agent Name :	BMW China Training Academy	Email :	reservations.jiading@sheraton.com
Tel :	N	Tel :	+86 21 3992 8888 * reservation
Fax :	21 59963896	Fax :	+86 21 3992 9999
Email:		Date:	10-May-2018

Thank you for Choosing the Sheraton Shanghai Jiading Hotel as your preferred hotel. We are pleased to confirm the following:

Guest Name(s):	Bi Rong Xu	Confirmation Number:	758803933
Check-in:	20-MAY-18	Arrival Transfer By:	
Check-out:	25-MAY-18	Arrival Flight/Time:	00:00
Number&Type of Room:1&	Deluxe King Room Non-Smoking	DepartureTransfer By:	
Number of Adult/Child: 1 ADULT(S), 0 CHILD(REN)		DepartureFlight/Time:	
Per Room/Night Rate: CNY600.34		Plus 10% Service Charge per room per night. Plus 6.6% Value Added Tax per room per night.	

Value added tax (VAT) will be implemented in China as of 1 May 2016, and the room charge and charges for other hotel services will be subject to VAT if VAT is in effect at the time such charges are charged.

Reservation Type: NON GTD 4pm

Payment Method: Pay Own Account

Remark:

Please be informed that non guaranteed reservations will only be held till 6pm on the day of arrival. Guaranteed reservations we can hold till 12 noon on the next day. Should you have any change or cancellation, please advise before 6pm on the day of your arrival. Any cancellations received after 6pm on the day of arrival, and no shows will be subject to a first night charge per room.

From March 1st 2017, smoking in any room or public area of the hotel is strictly forbidden by Shanghai government. The hotel will charge up to RMB 1,000 cleaning fee in addition to penalty issued by the government for violation.

We respectfully remind you that hotel check in time is 3pm and check-out time is 12 noon.
Should you require limousine services, Please inform us your flight detail before 24hours of requested time.

Destination	Passat	Buick Lacrosse	Audi A6	Buick Van
Hongqiao Airport	RMB 500.00net	RMB 600.00net	RMB 700.00net	RMB750.00net
Pudong Airport	RMB 700.00net	RMB 900.00net	RMB 1000.00net	RMB 1100.00net

A 100% transportation fee will be charged for cancellation made 4 hours within the requested time.

For further information or assistance, kindly contact our Reservationist whose details are stipulated at the top right hand section of this letter or visit our website at www.sheraton.com/shanghaijiangding

We are looking forward to welcoming you at the Sheraton Shanghai Jiading Hotel and wish you have a pleasant and safe journey.

Warm Regards

Stacy Shuai