

overview	
Project	
Company	COMFORT INTERNATIONAL M.I.C.E. SERVICE CO.,LTD.
Quotation Date	2022.11.01
Quotation Version	2nd
Contact	
Name	Amanda
Surname	An
Position	Project Manager
Mobile	15210315875
Fixed line	
Email	anlihuan@cct.cn
Conference	Price Per Conference
workshop-北京希尔顿酒店	15,826.80
Total Net	15826.80
BBA Net 70%	11078.76
NSC Net 30%	4748.04
VAT (6%) **	949.61
Gross Total	16776.41
BBA Total 70%	11743.49
NSC Total 30%	5032.92
* Please state surcharges (i.e. Business Tax) clearly and indicate which modules are	
** Please note that 3rd party invoices are paid net by BMW since VAT is claimed back	



	Total						Y15,826.80	
No.	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Detailed Work load/ Comments / Deliverables
	Agency Fees							
	Agency Fees (Preparation)							
IA 1	Account Director	pax/day	1	1	2	¥1,200	¥1,800	
IA 2	Creative Director	pax/day					¥0	
IA 3	DTP / 2 D / 3 D Designer	pax/day					¥0	
IA	Sub-Total Agency Fees (Preparation)						¥1,800.00	
	Agency Fees (On site)							
IB 1	Account Manager	pax/day					¥0.00	
IB 2	Project Manager	pax/day					¥0.00	
IB	Sub-Total Agency Fees (On site)						¥0.00	
I	Total Agency Fees						¥1,800.00	

	Travel & Accomodation							
No.	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Details / Comments
	Site Check&Onsite Event:							Transportation, hotel and air ticket, all related expense, provide list of participants
II A1	Crew flights for event (Economy class) I	Round trip					¥0.00	
II A2	Crew flights for event (Economy class) II	Round trip					¥0.00	
II A3	Agency Staff Accomodation I	Rm/Night					¥0.00	
II A4	Agency Staff Accomodation II	Rm/Night					¥0.00	
II A5	Agency Staff working on site traffic	unit					¥0.00	现场工作人员市内交通，以实际发生结算
II A	Sub-Total Onsite Event						¥0.00	
II	Total Travel & Accomodation						¥0	

	Logistics & Operations							
No.	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Details / Comments
	Logistics							
III A 1	Shuttle bus for dealer	unit					¥0.00	Shuttle Bus service, 40+ seats 40座以上大巴车接送机
III A	Sub-Total Logistics						¥0.00	
	Materials					Unit price		
III B 1	Flower	unit					¥0.00	Table flower 每场签到花一份，符合宝马标准
III B 2	Mic cover	unit					¥0.00	Mic cover 麦克风套
III B 3	Office supply	package					¥0.00	横幅
III B 4	Material Transportation	unit					¥0.00	物料运输，以实际产生为准
III B 5	RSVP	Person					¥0.00	来宾信息收集、接送机确认、酒店入住信息确认
III B 6	伴手礼	unit					¥0.00	
III B	Sub-Total Materials						¥0.00	
III	Total Logistics & Operation						¥0	

	Hospitality							
	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Details / Comments
IV A 1	Venue rental event date(s)	pax	1	1	2	¥4,000	¥8,000.00	北京希尔顿酒店名仕5轩，80平米
IV A 2	Tea Break	pax	1	8	2	¥80	¥1,280.00	会议日上午两次茶歇
IV A 3	Lunch	pax	1	8	2	¥218	¥3,488.00	酒店午餐商务套餐
IV A 4	Dinner	pax	1	8	1	¥157	¥1,258.80	外出晚餐
IV A	Subtotal						¥14,026.80	
IV	Total Hospitality						¥14,026.80	

	Setup / Construction							Setup Vendor
	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Details / Comments All descriptions shall be written in EN and CN
V A 1	Direction Board指示牌	unit					¥0.00	0.8m*2m, 木结构喷绘, 符合宝马标准
V A 2	Direction easel指示画架	unit					¥0.00	木结构画架, 鲜花绿植装饰
V A 3	Backboard签到背板	unit					¥0.00	4m*3m, 木结构喷绘, 符合宝马标准
V A	Subtotal Setup/ Construction						¥0.00	
V	Total Setup / Construction						¥0	

VI	AV							
	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	Details / Comments
VI 1	AV	unit					¥0.00	酒店基础音响设备, 含视频控台技术人员 8m*4.5m LED P3
VI A	Subtotal AV						¥0.00	
VI	Total AV						¥0	

	Photo & Video							
	Item	Unit	Number of time	Quantity/Time	Days	Unit price	Sum	
	Photo & Video crew							
VII 1	Photo crew	day/person					¥0.00	V photo, based on standard requirements, including equipment 云摄影, 含设备, 8小时工作时间
VII A	Subtotal Photo & Video crew						¥0.00	
VII	Total Photo & Video						¥0.00	

