



国内会议+团队建设报价单 _ 0%服务费
Domestic Conference and Team Building Quotation _ 0% Service fee (2025 Y2)

会议类型/Meeting Type:
1、会议总费用 (不含税) <100k / Grand Total Expense (Net Price) < 100k ;
2、非NN会议 (不包含内分半年会和季度半年会) / Non-NN Meeting(CDS and CSE not included);

供应商+SUP ID Supplier+SUP ID: 供应商联系人 Supplier contact person: 会议名称 Conference Name: 会议时间 Date: 会议/城市 Destination/City: 非NN人数 non-NN person:	康州集团北京国际会议展览有限公司(SAP:1328304) 曹园 18810105420 郑州区域专家顾问会 2025年6月7日 郑州 10人 NN人数 NN Staff: 2人	会议分类 1 Meeting Types 1 会议分类 2 Meeting Types 2 会议分类 3 Meeting Types 3 会议/国家 Destination/Country 会议/直辖市及自治区 Destination/Province	外部会-External NN主办会议-NN Meeting 专家顾问会-AB Meeting 中国 河南省郑州市 总计 Total Person	NN项目负责人Initial Owner initial NN项目负责人部门 (销售团队负责人或大区代)	USZH MKT	人均费用 Average Expense 2408.08
--	--	---	---	---	-------------	------------------------------------

明细项目 Item		详细情况 Details		数量 (Qty.)				价格 (Price)		备注 Remarks	费用类别 Spend Category		
		NO.	单位 Unit	NO.	单位 Unit	单价 Unit price	小计 Subtotal						
住宿 Hotel (breakfast Incl.)		酒店名称 Hotel: 郑州英盛喜来登酒店		单人(含早)Single room		11	间room	1	夜night	¥600.00	¥6,600.00		
住宿 小计 Hotel Expense Subtotal										¥6,600.00		直付 Direct payment	
会议 Meeting		主会场Main venue		会场名称 Venue name : 义厅 三层		1	个per	1	半天halfday	¥3,000.00	¥3,000.00		
会议 小计 Meeting Expense Subtotal										¥3,000.00		直付 Direct payment	
酒店内用餐 Meal In Hotel		D1日期: 6月6日		晚餐形式Dinner Style: 自助晚餐		3	人person	1	餐meal	¥198.00	¥594.00		
		D2日期: 6月7日		午餐形式Lunch Style: 自助午餐		8	人person	1	餐meal	¥198.00	¥1,584.00		
				茶歇 Tea break		15	人person	1	次time	¥69.00	¥1,035.00		
酒店内用餐 小计 Meal in Hotel Subtotal										¥3,213.00		直付 Direct payment	
酒店外用餐 Meal Outside		D1日期: 6月7日		晚餐形式Dinner Style: 桌餐		10	人person	1	餐meal	¥300.00	¥3,000.00		
酒店外用餐 小计 Outside Meal Subtotal										¥3,000.00		旅行社 Travel agency	
当地交通 Local Transportation		当地接送机 Local airport transport service		普通轿车5座 5 Seats		10	辆per	2	单程 one way	¥285.00	¥5,700.00		
当地交通 小计 Local Transportation Subtotal										¥5,700.00		旅行社 Travel agency	
杂项 Misc		接送机牌 Airport Transfer card				2	个per	1	次time	¥60.00	¥120.00		
杂项 小计 Misc Subtotal										¥120.00		旅行社 Travel agency	
地接工资 Local accomany salary						1	人person	3	天day	¥400.00	¥1,200.00		旅行社 Travel agency
小时工 Part time							人person		天day		¥0.00		旅行社 Travel agency
会议注册费 Meeting Registration Fee							人person		次time		¥0.00		旅行社 Travel agency
线上会议服务费 Online Meeting Service Fee							人person		次time	¥0.00	根据线上提供服务的人数收取, 不计入0%服务费 Charged based on the number of people providing online services, not included in the 0% service fee		旅行社 Travel agency
杂费 Accompany Staff		机票 Air ticket		1	人person	2	单程one way	¥371.00	¥742.00	高铁			
		住宿 Hotel		1	间room	2	晚night	¥600.00	¥1,200.00				
		补贴 Allowance		1	人person	2	天day	¥400.00	¥800.00				
杂费 小计 Accompany Staff Subtotal										¥2,742.00		*杂费费用计入总价, 不计入0%服务费 *The full accompanying fee is included in the total price and not included in the 0% service fee	旅行社 Travel agency
不可预见费 Unforeseen fee										¥1,278.75		仅用于PO阶段, 固定为"以上费用合计"金额的5%, 实际结算时删除此费用 Only used for the PO stage, fixed at 5% of the total amount of "above fees", this fee will be deleted during actual settlement	旅行社 Travel agency
服务费 Service fee										9%	¥2,054.97		旅行社 Travel agency
会议总费用 Grand Total Expense											¥28,908.72		
旅行社PO费用 (不含税) Travel Agency PO Amount(Net Price)											¥18,095.72	提交Coupe系统时, 以此金额为准 When submitting the Coupe system, use this amount as the budget	
酒店直付费用 Direct payment by Hotel											¥12,813.00		



Conference Quotation Summary

Supplier Name & SAP ID	康辉集团北京国际会议展览有限公司(SAP:1328304)
Supplier contact person	曹园 18810105420
Conference Name	郑州区域专家顾问会
Conference Date	45815
Conference Destination	郑州
Conference Persons	12

酒店1名称 Hotel: 郑州美盛喜来登酒店	
酒店2名称 Hotel:	
Item	Amount
Hotel_Rooms	6,600.00
Hotel_Meeting	3,000.00
Hotel_Meal	3,213.00
Travel Agency_Meal Outside	3,000.00
Travel Agency_Local Transportation	5,700.00
Travel Agency_TB Part Subtotal	0.00
Travel Agency_Misc. Part Subtotal	120.00
Travel Agency_Local accompany salary	1,200.00
Travel Agency_Part time	0.00
Travel Agency_Meeting Registration Fee	0.00
Travel Agency_Online Meeting Service Fee	0.00
Travel Agency_Accompany Staff Subtotal	2,742.00
Travel Agency_Service fee	2,054.97
Travel Agency_Unforeseen fee	1,278.75
Grand Total Expense	28,908.72
Travel Agency Amount(Net Price)	16,095.72
Tax fee	965.74
Travel Agency-Advance Payment	0.00
Travel Agency-Balance	17,061.46