

Quotation / Bill Settlement
报价及结算单

Vendor Name/code 供应商名称与编号:	康辉集团北京国际会议展览有限公司
Vendor contact 供应商联系人及电话与邮箱:	王凤雨 15210370021
Quote of Quotation 报价日期:	2024. 05. 17
Validation Period 报价有效期:	2024. 05. 21
Project Owner 项目负责人及电话:	李君15158191516
Project Owner email: 项目负责人邮箱:	wangfengyu@cct.cn
Project Name 项目名称:	沃芬杭州淳安区域会
Country /City 会议地点:	杭州/淳安
Rate of event 会议日期:	5月29日-6月1日

	Forecast 预计	Actual 实际
Number of days of the event 会议天数	4	4
No. of participants 参会人数:	20	16

非公司直付酒店部分-所有报价均为不含税价格 (不可抵扣项除外)

1 Accommodation 住宿: 酒店内		FORECASTED	FORECASTED	FORECASTED	FORECASTED	ACT.	ACT.	FIN	ACTUAL	UNI Variance	UNI TOTAL	Variance	REMARKS
Room charge should include Breakfast & Service charge 所有房间报价需含早餐及服务费:	Deadline for Option/ticketing 最晚预订时间	No. of Room 间数	Night 夜	Price per unit in RMB 预计单价	Total in RMB 预计总额	No. of Room 实际间数	Night 实际过夜	Price per unit in RMB 实际单价	Total in RMB 实际总额	Uni Variance 单价差额	UNI TOTAL	Variance 差额	
Hotel name,star酒店名称及星级	千岛湖喜来登酒店 (5星)								-	-	-	-	
Single 单人间: 含早	5月29日-6月1日	20	3	700	42,000.00	13	1	700	9,100.00			-32,900.00	5月29日
						16	1	700	11,200.00	700.00	11,200.00	11,200.00	5月30日
						13	1	700	9,100.00	700.00	9,100.00	9,100.00	5月31日

Cancellation policy(notice before Xdays)取消规定及费用:

Subtotal for accommodation 小计:					¥ 42,000.00				¥ 29,400.00	-	-	¥ -12,600.00	
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2 Catering 餐: 酒店内		FORECASTED	FORECASTED	FORECASTED	FORECASTED	ACT.	ACT.	FIN	ACTUAL	UNI Variance	UNI TOTAL	Variance	REMARKS
Rate, name of restaurant 日期, 酒店内用餐:	Deadline for Option/ticketing 最晚预订时间	No. of PAX 人数	Qty 次	Price per unit in RMB 预计单价	Total in RMB 预计总额	No. of PAX 实际人数	Qty 实际次数	Price per unit in RMB 实际单价	Total in RMB 实际总额	Uni Variance 单价差额	UNI TOTAL	Variance 差额	
unch午餐: 5月30日	n/a	20	1	100	2,000.00	16	1	100	1,600.00				
unch午餐: 5月31日	n/a	20	1	100	2,000.00	16	1	100	1,600.00				
Cancellation policy(notice before Xdays)取消规定及费用:									¥ 3,200.00	-	-	¥ -800.00	
Subtotal for catering 小计:					¥ 4,000.00				¥ 3,200.00	-	-	¥ -800.00	

3 Meetings - renting space & facilities 会议:		FORECASTED	FORECASTED	FORECASTED	FORECASTED	ACT.	ACT.	FIN	ACTUAL	UNI Variance	UNI TOTAL	Variance	REMARKS
Rate, name of meeting room 日期, 酒店内费用:	Deadline for Option/ticketing 最晚预订时间	No. 数量	Qty 次	Price per unit in RMB 预计单价	Total in RMB 预计总额	No. 实际数量	Qty 实际次数	Price per unit in RMB 实际单价	Total in RMB 实际总额	Uni Variance 单价差额	UNI TOTAL	Variance 差额	
Meeting Room 会场 5月30日, 全天场租	n/a	1	1	5400	5,400.00	1	1	5400	5,400.00	-	-	-	
Meeting Room 会场 5月31日, 半天场租	n/a	2	1	3200	6,400.00	2	1	3200	6,400.00	-	-	-	
ea Breaks 茶饮: 酒店单次茶饮 5月30日, 下午	n/a	20	1	68	1,360.00	15	1	68	1,020.00	-	-	-340.00	
Telephone 电话	n/a				-								
Subtotal for meetings 小计:					¥ 13,160.00				¥ 12,620.00	-	-	-340.00	
Service charge (%) 服务费: (酒店部分)	8%				¥ 4,732.80				¥ 3,633.60	-	-	¥ -1,099.20	

非酒店部分-所有报价均为不含税价 (不可抵扣项除外)

4 Agency Management Fee 服务费:		FORECASTED	FORECASTED	FORECASTED	FORECASTED	ACT.	ACT.	FIN	ACTUAL	UNI Variance	UNI TOTAL	Variance	REMARKS
	Deadline for Option/ticketing 最晚预订时间	No. 数量	Qty 次	Price per unit in RMB 预计单价	Total in RMB 预计总额	No. 实际数量	Qty 实际次数	Price per unit in RMB 实际单价	Total in RMB 实际总额	Uni Variance 单价差额	UNI TOTAL	Variance 差额	
Destination Escort 地陪:	n/a				-				-	-	-	-	
Accommodation 住宿	n/a								-	-	-	-	
Transportation 交通	n/a								-	-	-	-	
Service charge (%) 服务费: (非酒店部分)	8%				¥ -				¥ -	-	-	-	
Subtotal for meetings 小计: 含酒店部分服务费包括直付					¥ 4,732.80				¥ 3,633.60	-	-	¥ -1,099.20	
tax change (%) 增值税:	6%				¥ 3,833.57				¥ 2,943.22			¥ -890.35	

Summary	FORECASTED			ACTUAL			Variance
	Total in RMB 预计总额	Average cost per person and per day		Total in RMB 实际总额	Average cost per person and per day		Uni(SAV)RMB
1 Accommodation 住宿:	¥ 42,000.00	525		¥ 29,400.00	459.375		-12,600.00
2 Catering 餐: 酒店内	¥ 4,000.00	50		¥ 3,200.00	50		-800.00
3 Meeting room: 酒店内	¥ 13,160.00	164.5		¥ 12,620.00	200.3125		-340.00
4 Transport -Non Air 其他交通工	¥ -	0		¥ -	0		-
5 Catering 餐: 非酒店内	¥ -	0		¥ -	0		-
6 Meetings facilities 会议设施:	¥ -	0		¥ -	0		-
7 Registration 注册:	¥ -	0		¥ -	0		-
8 Agency Management Fee 服务费	¥ 4,732.80	59.16		¥ 3,633.60	59.775		-1,099.20
10 Tax VAT 增值税税金	¥ 3,833.57	191.6784		¥ 2,943.22	45.9975		-890.35
9 Actual additional expenses 实际	¥ -	0		¥ -	0		-
10 total 总计	¥ 67,726.37	¥ 990.34		¥ 41,996.82	¥ 612.45025		¥ -15,729.55

