

ROSEWOOD
HONG KONG

09 May 2025

Ms. Zhang Jin Qiu
Event Department
Comfort International M.I.C.E. Service Co., Ltd.
Rm1510, Rulchen Int'l Cneter
No.13 Nongzhanguan South Rd
Chaoyang District
Beijing, CHINA
Tel: +86 10 6587 7415
Email: zhangjingqiu@cct.cn

Ref: 2025 Group Agreement

Dear Ms. Zhang,

We are delighted Rosewood Hong Kong has been confirmed as host for the **TikTok KOL Accommodation Group by Comfort International on Sunday, 25 May 2025 - Monday, 26 May 2025.**

We have prepared the attached agreement which is tailored to meet the needs and expectations of your group. Please return a signed copy of the agreement on or before **Monday, 12 May 2025** together with the required deposit as confirmation of acceptance of our agreement.

If we do not hear from you by this date, we shall consider the booking for Rosewood Hong Kong is no longer required and we will release all held rooms accordingly.

In the event of a firm request from another potential client for the same date(s), we shall contact you immediately to confirm, alter or cancel your tentative commitment with Rosewood Hong Kong within 48 hours.

On behalf of our team, we thank you for entrusting us with this special group and look forward to extending a warm welcome to you and your distinguished guests.

Yours sincerely,

Lilas Long
Director of Sales - China
Tel: +852 3891 8378
Email: lilas.long@rosewoodhotels.com



ROSEWOOD HONG KONG

VICTORIA DOCKSIDE, 18 SALISBURY ROAD, TSIM SHA TSUI, KOWLOON, HONG KONG

T. +852 3891 8888 F. +852 3891 8000 rosewoodhotels.com

Client Initial:
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Letter of Agreement
(Herein referred to as the "Agreement")

BETWEEN

Rosewood Hong Kong
(Herein referred to as the "Hotel")
Victoria Dockside
18 Salisbury Road
Tsim Sha Tsui
Kowloon, Hong Kong

AND

Comfort International M.I.C.E. Service Co., Ltd.
(Herein referred to as the "Client")
Rm1510, Rulchen Int'l Cneter
No.13 Nongzhanguan South Rd, Chaoyang District
Beijing, CHINA

FOR

TikTok KOL Accommodation Group by Comfort International
(Herein referred to as the "Group")

OPENING STATEMENT

The following outlines the terms and conditions of the Agreement between the Client and the Hotel in relation to **TikTok KOL Accommodation Group by Comfort International** ("Group") during the period between **Sunday, 25 May 2025** and **Monday, 26 May 2025** ("Group Dates.")

CONTACT INFORMATION

Contact: Ms. Jin Qiu Zhang
Address: Rm1510, Rulchen Int'l Cneter
No.13 Nongzhanguan South Rd, Chaoyang District
Beijing CHINA
Telephone: +86 10 6587 7415
Email Address: zhangjingqiu@cct.cn

BILLING CONTACT INFORMATION

Contact: Ms. Jin Qiu Zhang
Address: Rm1510, Rulchen Int'l Cneter
No.13 Nongzhanguan South Rd, Chaoyang District
Beijing CHINA
Telephone: +86 10 6587 7415
Email Address: zhangjingqiu@cct.cn



GROUP DATES BEING HELD BY ROSEWOOD HONG KONG

SUNDAY, 25 MAY 2025 TO MONDAY, 26 MAY 2025

ACCOMMODATION

Daily Room Block

| Rosewood Hong Kong – TikTok KOL Accommodation Group by Comfort International | |
|--|---------------|
| Room Type | 25 May Sun |
| Harbour View Room King (Complimentary upgraded from Kowloon Peak View Room) | 10 |
| TOTAL | 10 |

Guest Room Rate

| Rosewood Hong Kong – TikTok KOL Accommodation Group by Comfort International | | |
|---|----------------------------|--------------------|
| Room Type | Room size (sqm / sq ft) | Special Group Rate |
| Harbour View Room King (Complimentary upgraded from Kowloon Peak View Room) | 53 | HKD2,600 |

Remarks

- Room rates are based on per room per night basis.
- Subject to 10% service charge and 3% hotel accommodation tax.
- Disposable plastic products charges at HKD 1 per room per night.
- Room rates are applicable for single or double occupancy.
- Room rates are 10% commissionable to Comfort International M.I.C.E. Service Co., Ltd., excluding 10% service charge and 3% hotel accommodation tax. The commission can be deducted upon deposit payment.
- Additional room and suite category and rates are available if required
- Room rates include daily breakfast for maximum two (2) persons at Holt's Café, Level 2
- Bed type assignment to be confirmed upon reservation, subject to hotel's availability
- Any additional room requests are subject to hotel's availability and may subject to a different rate
- Prevailing exchange rates shall apply



COMPLIMENTARY AMENITIES

Guests will enjoy the following amenities and benefits:

- Complimentary high-speed Wi-Fi and broadband Internet access in all guest rooms, restaurants, Asaya, all event venues and lobby
- 55-inch HDTV with high-definition with international channels available at your choice
- Bose Sound system
- Nespresso coffee making machine and tea making facilities in the room
- Bespoke Rosewood bathroom amenities by Votary
- Daily newspaper and mineral water
- Welcome amenity
- Daily turndown service

ROOM DELIVERIES AND PORTERAGE

Should the Client wish to have welcome packets or room amenities delivered to guests there will be a delivery charge of HKD70 per item, per delivery, subject to 3% hotel accommodation tax, applied to the Master account. Should the Client require a group arrival, a portorage charge of HKD70 per person, subject to 3% hotel accommodation tax, each way will be applied to the Master Account.

CURRENCY

All of the rates quoted in this contract are in Hong Kong Dollars (HKD), excluding 10% service charge where applicable.

CHECK-IN/ CHECK-OUT

The Hotel shall receive the estimated arrival and departure times for the Group in writing to hongkong.reservations@rosewoodhotels.com and copying Event Planning Manager.

Hotel check-in time is 15:00. Early arrival shall be subject to Hotel availability. Should you prefer to guarantee all guestrooms be ready prior to guests' early arrival, we recommend that rooms are reserved one day prior to arrival date at the Group room rate.

Hotel check-out time is at 12:00. Should your guests require late check-out arrangement, 50% of the Group room rate will be charged. A full night's Group rate per room will be charged for late check-out after 18:00. Late check-outs are subject to Hotel's availability.

ROOM RESERVATION PROCEDURE

The Client shall submit an advance rooming list to the Hotel. Any additions or revisions to the rooming list, subsequent to its initial submission, should be requested by the Client and approved by the Hotel in writing.

The final rooming list is to be received by the Hotel no later than **Wednesday, 14 May 2025** ("Cut-off Date"). After the cut-off date, any unreserved rooms will be considered cancelled and may be released by the Hotel for general sale. Failure to reserve guestrooms before the cut-off date will not impact on the enforceability of the Room Block Attrition or Postponement or Cancellation clauses in this Agreement. The Hotel will send a confirmed reservation rooming list to the Client **7 days** prior to the first arrival date of the Group. The Hotel does not confirm reservations to individual guests in writing.



The below details are to be included in the rooming list:

- Full Name of Guest
- Company Name
- Business Title
- Nationality
- Email Address
- Estimated time of arrival (ETA) and departure (ETD) and flight details

BILLING INSTRUCTIONS

A Master Account ("Master Account") will be established for the Group. Client is responsible to guarantee and settle all indicated charges as per the below billing instructions. Any authorised charges by the authorised signatory (to be advised by Client) and any remaining charges, which are not specifically indicated, will also be charged to Master Account.

Individual guests will be required to establish individual credit ("Individual Account"), a credit card will be provided as guarantee upon check-in and settle all indicated charges as per the below billing instructions.

| Description | Charge to |
|--------------------|--------------------|
| Accommodation | Master Account |
| Incidental Charges | Individual Account |

ROOM BLOCK ATTRITION

Room block attrition addresses the discrepancy between the contracted room block and actual room block. Accommodation booked in addition to the contracted room block will not count towards the overall contracted room nights unless agreed in writing by the Hotel in advance.

| Review Date | Attrition Allowance |
|---------------------------|---------------------|
| After Monday, 12 May 2025 | No allowance |

Any reduction beyond the above attrition allowance is subject to a cancellation charge equivalent to the Group room rate of each cancelled room night. The cancellation charge will be posted to Master Account accordingly.

DEPOSIT PAYMENT

Upon signing of the Agreement, the Hotel will require an advance non-refundable and non-transferable deposit to guarantee the Group. The below deposit payments are in reference to the attached Proforma invoice detailing estimated accommodation charges.

| Payment Schedule | Deposit Amount |
|---|--|
| Initial Deposit – Paid with signed Agreement | HKD26,790.00nett, equivalent to 100% of total estimated expenses |
| Additional balances to be paid upon departure | |

Please note that our contractual obligations will only be effective upon receipt of the initial deposit



A credit card guarantee is required to be held until the final invoice with remaining balance has been settled.

Please remit to our bank account with details as listed below:

Bank Account Name: Rosewood Hotels (Hong Kong) Limited T/A Rosewood Hong Kong
Bank Account No: 586739001
Bank Name: The Hongkong and Shanghai Banking Corporation Limited
Bank Code: 004
Branch Code: 741
Bank Address: 1 Queen's Road Central, Central, Hong Kong
SWIFT Code: HSBCHKHH

In case any of the deposit(s) are not received on the stipulated date(s), the Hotel will contact you, via telephone and in writing, and allow your prompt action within 72 hours. Notwithstanding the foregoing, if the Client fails to pay any deposits within five (5) business days in accordance with this Agreement, the Hotel may terminate this Agreement with immediate effect by giving written notice to the Client and any deposits paid by the Client prior to such termination shall be non-refundable and non-transferrable.

FINAL INVOICE BILLING

Additional balances to be paid upon group departure by cash or credit card. Personal or company cheque will not be accepted.

POSTPONEMENT OR CANCELLATION

The Hotel shall be entitled to charge a postponement or cancellation fee in the event Client postpone or cancel this Agreement. The fee will be based on the contracted accommodation charges detailed in this Agreement, in effect at the time written notice of postponement or cancellation is received.

| Postponement/Cancellation Date | Postponement/Cancellation Fee |
|--|--------------------------------------|
| After Monday, 12 May 2025 (contract sign back date) | 100% of the total contracted revenue |

TERMS AND CONDITIONS

Application Law

This Agreement shall be governed by the laws of Hong Kong Special Administrative Region and the parties hereto agree to submit to the non-exclusive jurisdiction of the courts of Hong Kong Special Administrative Region.

Rate Confidentiality

All rates are not to be disclosed and resold to any third parties or websites, both directly or indirectly, unless explicit written approval is given by the Hotel.

Advertising

Client shall not use the name, trademark, logo or other proprietary designation of the Hotel if any advertising or promotional materials without the prior written approval of the Hotel, vice versa.



Rights of Third Parties

A person who is not a party to this Agreement shall not have any rights under the Contracts (Rights of Third Parties) Ordinance (Cap 623) to enforce any term of this Agreement.

Personal Data

Each party acknowledges that, for the purpose of data protection laws and regulations, it is a data controller of personal data of employees, clients and customers of the Client which is provided or made available to the Hotel for the purposes of this Agreement and any ancillary activities ("Relevant Personal Data") and that it, in common with the other party, determines the purposes for which and the manner in which Relevant Personal Data is, or is to be, processed. Each party shall process Relevant Personal Data in accordance with all applicable laws and regulations.

The Hotel shall:

- where Relevant Personal Data is provided to the Hotel by the Client and to the extent reasonably practicable, process such relevant Personal Data in a manner consistent with the fair processing of information provided to the relevant data subjects by the Client, and
- taking into account the nature, scope, context and purpose of processing, implement and maintain appropriate technical and organisational security measures to ensure a level of security appropriate to the risk, including the risk of accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to Relevant Personal Data, in accordance with the Hotel's obligations under applicable data protection laws and regulations (including, for the avoidance of doubt and where applicable, the EU General Data Protection Regulation (2016/679).)

Loss and Damage to Hotel

The Client shall be responsible for all liabilities, losses, claims, demands, damages, costs and expenses, including (without limitation) property damage and/or personal injuries suffered or incurred by the Hotel or any employee or staff member of the Hotel and arising as a direct result of the negligence or willful misconduct of the Client or its employees or any invitee of or outside contractor hired or engaged by the Client.

Hold Harmless Clause

Each party shall be responsible for and indemnify the other party from and against all liability, loss, damage, cost and expense whatsoever which the other party may incur by reason of any breach of this agreement, negligence or other default by the indemnifying party or its employees or any claim by a third party that any act or omission of the indemnifying party in the performance of its duties infringes the right of that third party.

Force Majeure

The performance of this Agreement is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party -- such as acts of God, war, terrorism, government regulations, disaster, strikes, civil disorder, or curtailment of transportation facilities - - to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Agreement without liability pursuant to this paragraph will require a written notice to the other party setting forth the basis for such termination as soon as reasonably practical -- but in no event longer than ten (10) days after learning of such basis. Upon the service of the written notice as aforesaid, this Agreement shall be terminated without further liability and obligations of either party under this



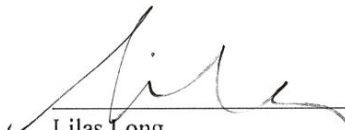
Agreement, except that all payments made to the Hotel by the Client shall, after deduction of any costs and expenses already incurred by the Hotel if the Client is the terminating party, be refunded to the Client within (7) days from the date of the written request.

This booking is being held on a tentative basis. To confirm, the Client should sign in full with initials on every page, and return a complete copy of this Agreement by **Monday, 12 May 2025**. Upon signature by both parties, the Hotel and the Client shall have agreed to and executed this Agreement by their authorised representatives as of the dates indicated below.

In the meantime, if we receive other enquires, we will contact you, the Client, and extend a 48-hour option before we release the room block.

We thank you for considering Rosewood Hong Kong for this memorable event and look forward to being of service to you and your guests.

Yours sincerely,
Rosewood Hong Kong


Lilas Long
Director of Sales - China
Rosewood Hong Kong
Date: May 14, 2025


Angus Pitkethley
Complex Director of Sales & Marketing
Rosewood Hong Kong
Date: 14 MAY 2025



On behalf of **Comfort International M.I.C.E.
Service Co., Ltd.**,
signed and confirmed with company chop:


Name:
Business Title:
Company: **Comfort International M.I.C.E.
Service Co., Ltd.**
Date:

