

# 宝马(中国)汽车贸易有限公司 BMW China Automotive Trading Ltd.



## 申购单 Call off

供应商 康辉集团北京国际会议展览有限公司  
 Supplier  
 Comfort International M. I. C. E.  
 Service Co., Ltd.  
 朝阳区农展馆南路13号12层1510  
 内002  
 RM1510-002, Ruichen Int'l  
 Center, No.13, Nongzhanguan  
 100125 Beijing  
 China

文档号码 47044900  
 Document Number  
 文档日期 2026.03.03  
 Doc.Date  
 供应商号码 4063697  
 Vendor No.  
 支付中心 1012  
 Cost center  
 联系人 Sissy Lai  
 Contact Person  
 你的参考序号 NS-4321-1-02  
 Your Ref.

交付至  
 Delivery Address:

宝马(中国)汽车贸易有限公司

BMW China Automotive Trading Ltd.

中国北京市朝阳区东三环北路霞光里18号  
 佳程广场B座28层  
 28th Floor, Tower B, Gateway Plaza  
 No.18 Xia Guang Li  
 North Road, East Third Ring, 100027  
 Beijing, China

电话 +86 10 8455 8000  
 Telephone

传真 +86 10 8455 8028/8029  
 Fax

注意  
 Attention to

电话  
 Telephone

传真 010-65870596  
 Fax

打印日期 2026.03.05  
 Print Date

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### 购买订单细节信息

#### Purchase order details

宝马(中国)  
 汽车贸易有限公司  
 BMW China  
 Automotive Trading  
 Ltd.

地址  
 Postal Address  
 中国北京市朝阳区  
 东三环北路霞光里18号  
 佳程广场B座28层

28th F, No.Tower B,  
 Gateway Plaza  
 No.18 Xiaguangli  
 North Road, East 3rd  
 Ring  
 Chaoyang District  
 Beijing 100027  
 P.R.China

电话  
 Telephone  
 +86 10-84558000

传真  
 Fax  
 +86 10-84558028

网址  
 Internet  
 www.bmw.com.cn

项目 Item	项目描述 Description	数量 Quantity	度量单位 UoM	单价 Unit price	含税总价 Gross Amount
00010	N000:Hotel:17.03.2026 合同: 46002718 条目: 00620 Contract 46002718 item 00620 培训老师差旅酒店, GOODWOOD总部建议酒店	3.00	EA	2,120.00	6,360.00
00020	N000:AirTicket:17.03.2026 合同: 46002718 条目: 00650 Contract 46002718 item 00650 Return Ticket to London 北京-伦敦往返机票, 优先直飞, 经济舱 单价为往返价格, 以实际发生结算(培训老师)	0.70	EA	10,070.00	7,049.00
00030	N000:Taxi:17.03.2026 合同: 46002718 条目: 00670 Contract 46002718 item 00670	4.00	EA	212.00	848.00

此文件无需双方签字盖章, 适用主合同条款条件。



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项目 Item	项目描述 Description	数量 Quantity	度量单位 UoM	单价 Unit price	含税总价 Gross Amount
00040	培训老师国内交通费用：出租车，火车票等 N000:KoreaTaxi:17. 03. 2026 合同： 46002718 条目： 00690 Contract 46002718 item 00690	4.00	EA	212.00	848.00
00050	国际（英国）交通费用：出租车，火车票等 N000:ServiceFee:17. 03. 2026 合同： 46002718 条目： 01120 Contract 46002718 item 01120	0.00	EA	894,254.05	1,788.51
	净价： RMB Net Value in RMB				15,937.27
	税： RMB Tax Value in RMB				956.24
	总额： RMB Gross Value in RMB				16,893.51

付款条件及期限  
Payment Terms  
30日内付款  
Within 30 days Due net

本合同在宝马(中国)汽车贸易有限公司(以下简称“宝马中国”)和康辉集团北京国际会议展览有限公司(以下简称“供应商/承包商”)之间签订；在此，根据本订单/合同中规定的条款和“对于服务的一般条款(2024年01月版本)”

(以下简称“一般条款”)，宝马中国同意购买，供应商/承包商同意出售上述提及的商品/服务。

This contract is made by and between BMW China Automotive Trading Ltd., (hereinafter referred to collectively as “BMW CHINA”) and Comfort International M. I. C. E. Service Co., Ltd.

(hereinafter referred to collectively as “Supplier”/ “Contractor”), hereby the BMW CHINA agrees to buy and the Contractor agrees to sell the above mentioned commodity(ies)/Services according to the conditions stipulated in this Purchase Order/ Contracts and the General Terms and Conditions for Service (Version 03 / 2010) (hereinafter referred to collectively as “GTC”).

此一般条款是本订单/合同的基本部分。

This GTC is an essential part of this PO / contract.

所有付款(包括分期付款或部分付款)均需要提交一份可审计的发票，其中写明宝马中国的订单号和供应商名称(国外采购合同的发票须经签字或盖章而且应同时附带一份原件空运单副本或提

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汽车贸易有限公司  
BMW China  
Automotive Trading  
Ltd.

地址

Postal Address  
中国北京市朝阳区  
东三环北路霞光里18号  
佳程广场B座28层

28th F, No. Tower B,  
Gateway Plaza  
No. 18 Xiaguangli  
North Road, East 3rd  
Ring  
Chaoyang District  
Beijing 100027  
PR China

电话  
Telephone  
+86 10-84558000

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网址  
Internet  
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单复印件)。发票必须发送或提交给:

宝马(中国)汽车贸易有限公司  
财务部  
中国北京市朝阳区东三环北路霞光里18号  
佳程广场B座28层  
邮编: 100027  
电话: +86 10 8455 8000  
传真: +86 10 8455 8029

All payments (including installments or partial payments) require the submission of an auditable invoice stating the BMW CHINA order number and supplier name (for international contract: the invoice shall be signed or stamped and one original duplicate of "Airway Bill" or one copy of the "Bill of Lading" shall be attached).

Invoices must be sent or submitted to:

BMW China Automotive Trading Ltd.  
Finance Department  
28th Floor, Tower B, Gateway Plaza  
No.18 Xia Guang Li, North Road, East Third Ring  
Chaoyang District, Beijing100027, PR China  
Tel: +86 10 8455 8000  
Fax: +86 10 8455 8029

请在所交付的货物上附带采购订单副本。

Please attach a copy of the PO to the goods you deliver.

对于第一次与宝马中国签订合同的供应商, 供应商须按要求准确填写"供应商信息表", 并在签字且盖章后分别传真给宝马中国技术采购部及财务部。否则, 宝马中国对由此引起的付款迟延不承担任何责任。

Suppliers which are providing commodities or services the first time, shall prepare the "Vendor Information". Please fax this document signed and chopped back to BMW CHINA Technical Purchasing and Finance department separately. Otherwise BMW CHINA shall not be liable for any delay of payment therefrom.

采购订单号码必须在发票上注明, 发票上的供应商名称必须与采购订单和公司章上的名称一致。否则, 宝马中国有权拒绝付款。

The PO number must be indicated on the invoice and the supplier name on the invoice must be the same as on the PO and company seal. Otherwise BMW CHINA shall have the right to suspend the payment.

宝马中国的报价要求和供应商的报价是本合同的附件。

BMW CHINA's Request for quotation and Supplier's quotation are also appendices to this contract.

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如果不同文件间存在任何差异，则各文件适用效力的优先次序由高到低为：本合同(不包括附件)，一般条款，供应商最终报价。

If there are any discrepancies between different documents, the order of application priority of the documents starting from the highest shall be: the provisions of this Purchase Order (excluding appendices); GTC and Supplier's final quotations.

如果本合同(含附件)的中英文存在差异，以英文为准。

If there are any discrepancies between the Chinese and English version of this contract( including appendixes), the English version shall prevail.

供应商应遵守宝马中国现场工作的相关规定。否则，供应商应承担违规操作的相关损失。

Supplier shall comply with BMW CHINA's relative rules on the job site. Otherwise supplier shall compensate the relative damages due to their deregulation.

如果供应商的任何雇员、董事或股东与宝马中国的任何雇员或董事存在任何关系，可能会影响到宝马中国与供应商之间商业关系的公平性及/或宝马中国的利益，包括但不限于近亲属关系，并且此种关系通过正常商人的谨慎注意能够被发现，则供应商应将此种关系及时书面通知宝马中国。如果供应商未能将此种关系按上述规定通知宝马中国，宝马中国有权立即终止本合同。

If any employee, associate, director or shareholder of the Supplier is connected with any employee, associate or director of BMW CHINA by any kind of relationship which might affect the impartiality of business relationship between BMW CHINA and the Supplier and/or interest of BMW CHINA, including but not limited to being connected by relationship of near relative, the Supplier shall promptly inform BMW CHINA of such relationship in writing, provided that such relationship is identifiable with due care of a reasonable businessman. In case the Supplier fails to inform BMW CHINA of such relationship in accordance with the provisions herein, BMW CHINA shall be entitled to terminate this Contract immediately.

付款条款：

Payment Terms:

除非双方另有书面约定，宝马中国将在其财务部收到适当发票后30日内向国内供应商支付服务费，或在其财务部收到适当发票后60日内向国外供应商支付服务费。

Unless otherwise provided in writing, BMW CHINA will pay the Service

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Fee to a Supplier inside China 30 days after receipt of a proper invoice by BMW CHINA' s Finance Department or to a Supplier outside China 60 days after receipt of a proper invoice by BMW CHINA' s Finance Department.

合同价格已含税。  
The contract price includes all taxes.

附件：  
Appendix:

- 对于服务的一般条款（2024年01月版本）  
GTC (General terms and conditions for service) (Version 01/2024)

- 供应商最终报价  
Supplier' s final quotations.

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