

供应商信息审核单

(如有公司名称、银行账户、联系人任意一项信息变更, 务必第一时间以书面形式通知康辉供应商管理负责人)

公司基本信息

供应商中文全称	澳大利亚黄金假期旅行社				
供应商英文全称	BERNLEY ENTERPRISESP/L T/AS PTC EXPRESS TRAVEL				
成立时间	FEB. 1992	总部国家/城市	澳大利亚/悉尼	分部国家/城市	
注册地址	SUITE 30, 330 WATTLE STREET, ULTIMO, N. S. W. 2007 AUSTRALIA				
通信地址及邮编					
会奖业务开始时间	1998	会奖业务团队人数		40	
BANK NAME	National Australia Bank				
BANK ADDRESS/ ZIP CODE	World Square, Ground Floor 686 George Street, Sydney, NSW, 2000				
ACCOUNT NO.	082-024-516768969				
SWIFT	NATAAU3302S				

公司简介 (300 字以内)

本公司创立于 1992 年, 是澳洲政府核准接待海外旅客的优良旅行社。我们有着丰富的旅游业务接待经验, 作风稳健, 并坚持高品质的服务。历年来, 以优良的作业系统和优秀的导游人才, 配合公司完善的管理制度和先进的电脑网际网络, 早已获得旅游同业之肯定。

我们公司内设有齐全的资料库, 并有知识经验丰富的员工为您提供全方位的服务。我们重视与顾客的充份沟通, 根据您的不同需求及预算, 安排最适合的旅游产品, 以期达到最满意的效果。提供给您最完美的服务是我们全体员工的工作目标, 顾客满意的微笑即是我们最大的鼓励。

联络方式(至少需要填写 3 位联系的信息, 且不能重复)

	职位	姓名	座机	手机	邮箱	QQ 号码
公司负责人	总经理	Jason	021-51088522	13916033359		
会奖业务负责人	北京经理	Kevin		13126981641	Kevin.zhu@ptctravel. ent.cn	
业务第一联络人						
业务第二联络人						

业务信息

可直接提供服务的国家/城市	澳大利亚全境				
与哪些组团社合作	中旅会奖, 国旅会奖, 大新华会展, 中青旅会展				
近三年会奖营业额					

近两年内操作过的会奖案例(必填)

	会议名称	客户名称	组团社	日期	人数	酒店	证明人	联系方式
1								

反贿赂/反腐败承诺书

为了康辉集团北京国际会议展览有限公司与供应商的正当权益，谨此承诺：

在与康辉集团北京国际会议展览有限公司合约期内除严格遵守《中华人民共和国反不正当竞争》、《中华人民共和国合同法》、《刑法》等有关禁止商业贿赂行为规定，遵守“守法、诚信、公正、科学”的原则，坚决拒绝商业贿赂、行贿及其他不正当之商业行为的馈赠。

在与康辉集团北京国际会议展览有限公司合约期内不准以公司或个人名义向任何康辉员工提供不符合标准的馈赠，如：直接或间接赠送金钱、礼品、有价证券及任何形式的馈赠礼金包括但不限于现金、支票、信用卡等。

在与康辉集团北京国际会议展览有限公司合约期内不准组织任何有补贴和用公款支付的吃请玩乐，包括但不限于营业性歌厅、舞厅、夜总会等娱乐场所。

在与康辉集团北京国际会议展览有限公司合约期内与我司的业务往来，严格按照合同规定项目进行，不得提供超出双方合同规定之项目，并保证提供的业务往来凭证（采购订单、发票等）真实有效。

在与康辉集团北京国际会议展览有限公司合约期内与我司的业务往来，严格按照合同规定或经双方正式确认的支付方式和账户信息进行账务往来，不得在约定支付方式和账户之外进行任何收付款的操作。

本公司将恪守以上承诺，如有违反，本公司愿意接受任何处罚并负责赔偿因此给康辉集团北京国际会议展览有限公司造成的损失以及造成的不利社会影响，同时承担由此引起的一切法律责任。

此承诺书一式两份，双方各执一份。

此承诺书自签字盖章之日起生效，并随双方的合作的经济合同或协议的存续时间而自然延续。

承诺公司（盖章）：

日期： 2023.10.1





ASIC

Australian Securities & Investments Commission

Business Name Details

Extracted from ASIC's database at AEST 09:50:50 on 17/06/2022

Business name:	PTC EXPRESS TRAVEL
Status:	Registered
Registration date:	09/06/1998
Renewal date:	09/06/2025
Address for service of documents:	Suite 30 Level L 2 330 Wattle St Ultimo NSW 2007
Principal place of business:	Suite 30 Level L 2 330 Wattle St Ultimo NSW 2007
Holder(s) details:	Holder name: BERNLEY ENTERPRISE PTY LIMITED
	Holder type: Body Corporate
	ABN: 32 054 307 158
Debtor representative(s):	not applicable
Notified successor(s):	not applicable
Regulator:	Australian Securities and Investments Commission
Former State/Territory registration details:	
Former identifier:	U8034640
Former State/Territory:	NSW





Woodina
Underwriting Agency

Woodina Underwriting Agency Pty Ltd
13F, 167 Eagle Street, Brisbane QLD 4000
Ph: (07)3222 9400
Email: michael.wood@woodina.com.au

Professional Indemnity Insurance Certificate of Currency

Policy No: 2022-MS50526-80900

Date: 28 November 2022

Insured:	Bernely Enterprise Pty Ltd T/as PTC Express Travel
Period of Insurance:	01 December 2022 to 01 December 2023 at 4pm AEST both days
Professional Services:	Travel agency services
Limit of Indemnity - any one claim:	\$1,000,000
Limit of Indemnity - in the aggregate:	\$2,000,000
Deductible:	\$1,000
Deductible Type:	Exclusive of Woodina defence costs
Retroactive Date:	Unlimited
Wording:	Miscellaneous PI Wording 06_21
Claims Handling:	Woodina inhouse solicitors claims model
Endorsements:	Costs in addition Deductible costs exclusive EPL extension Communicable disease, epidemic and pandemic Fidelity \$50,000



This is to certify that in accordance with the authorisation granted to Woodina Underwriting Agency under Contract No B1741TWL22028 by certain Underwriters at Lloyd's, whose definitive numbers and the proportions underwritten by them, which will be supplied on application, can be ascertained by reference to the said Contract, and in consideration of the premium specified herein, the said Underwriters are hereby bound, severally and not jointly, each for his own part and not one for another, their Executors and Administrators, to insure in accordance with the terms and conditions contained herein or endorsed hereon.

Michael Wood
Chief Executive
Woodina Underwriting Agency Pty Ltd

Endorsements to Policy No. 2022-MS50526-80900

Costs in addition

Notwithstanding Clause 7.8, 8.8 or 9.8 (**Limit of Indemnity**), the **Insurer** agrees under this extension that, in addition to the **Limit of Indemnity**, the **Insurer** will pay the **Costs and Expenses** of any **Claim** which is the subject of indemnity under this **Policy** provided that;

- a) the amount of such **Costs and Expenses** is capped at the **Limit of Indemnity**;
- b) where the **Insured's** liability exceeds the available **Limit of Indemnity**, the **Insurer** shall only pay such proportion of **Costs and Expenses** as the available **Limit of Indemnity** bears to the **Insured's** liability;
- c) where the amount the **Insurer** has paid or incurred as **Costs and Expenses** exceeds the share that the **Insurer** is obliged to pay under Clause 2.2, the **Insured** shall upon demand pay to the **Insurer** the excess amount. Alternatively, the **Insurer** may deduct the excess amount from any entitlements the **Insured** might have at any time under this **Policy**.

Deductible costs exclusive

The relevant clause under General Conditions entitled **Deductible** (7.4, 8.4 or 9.4) is amended so that the provision regarding the **Deductible** being exclusive of **Costs and Expenses** is to read as follows;

Where the **Deductible** is specified to be exclusive of **Costs and Expenses**, the **Deductible** shall not apply to the **Costs and Expenses** to the extent that such **Costs and Expenses** are the cost of time spent by the inhouse solicitors, claims managers and administrative staff of Woodina Law, acting on **Our** behalf.

EPL extension

We agree to provide indemnity in respect of any **Claim** made against the **Insured** resulting from an **Employment Practice Breach**.

Any **Claim** which arises out of or is attributable to or is in any way connected with a single **Employment Practice Breach** shall constitute a single **Claim** for the purposes of this **Policy**. A single **Employment Practice Breach** means all respective **Employment Practice Breaches** which are related or form part of a series of related conduct or form part of a course of conduct that is not entirely unconnected, different or unrelated.

We will not cover the **Insured**, including for **Costs and Expenses**, in respect of any **Claim** for an **Employment Practice Breach** for, arising from or directly or indirectly attributable to or in consequence of any **Benefits** or **Employment Related Benefits** or a breach of an express obligation of an **Insured**:

- a) to make payments (including the provision of non-cash benefits); or
- b) pursuant to any procedural or notification requirements in the event of termination of employment, whether such obligation arises under statute, regulation, award, contract of employment (including any arrangement or agreement collateral to any contract of employment) or any industrial, workplace or enterprise agreement or

otherwise.

We will not cover the **Insured**, including for **Costs and Expenses**, in respect of any **Claim** for an **Employment Practice Breach** based upon, arising from, in connection to or attributable to:

- a) any obligation, or breach of an obligation, under any law or regulation providing for paid or unpaid leave of any kind or any **Industrial Instrument**; or
- b) any obligation pursuant to any law, regulation, or **Industrial Instrument** in respect of workers' compensation, occupational or workplace health and safety, disability benefits, unemployment benefits or compensation, unemployment insurance, retirement benefits, social security benefits or any similar law, regulation or **Industrial Instrument** whatsoever.

Extension 4.4 of this Policy shall not apply.

Exclusion 6.3 of the **Policy** shall not apply to any **Claim** by an **Employee** in respect of mental anguish or emotional distress or disturbance alleging an **Employment Practice Breach**.

Exclusion 6.11 i, ii and iii and 6.14 i do not apply to a **Claim** covered by this Extension.

The cover provided under this Extension is sub-limited to \$100,000 any one **Claim** and in the aggregate for all **Claims**, inclusive of **Costs and Expenses**, and the **Deductible** in respect to each **Claim** under this extension is \$25,000. The sub-limit is part of and not in addition to the **Indemnity Limit**.

Benefits shall mean any amount payable to a beneficiary of a superannuation fund by the Trustee under the rules governing the fund.

Employment Practice Breach shall mean any breach of duty or breach of trust owed by the **Insured** in relation to any of the following employment-related actual or alleged unfair or wrongful dismissal from, termination or discharge of employment (either actual or constructive, including breach of an implied contract), misrepresentation, wrongful failure to employ or promote, failure to grant tenure, discrimination, harassment, retaliation (including lockouts), humiliation, defamation, invasion of privacy, wrongful deprivation of career opportunity, wrongful demotion or negligent employee evaluation (including the provision of negative or defamatory statements in connection with an employee reference) which relate solely to the **Insured** and its past, present or prospective **Employees**.

Employment Related Benefits shall include but is not limited to:

1. non-monetary benefits including but not limited to the allocation of a company car, travel allowance, mobile or landline telephone, medical or life insurance expenses, education and training allowances, and equipment allowances;
2. stock, shares, stock options, share options or any entitlement or right under any employee plan of any description;
3. participation in any stock, share option or share option plan, or participation in any employee plan of any description;
4. severance or redundancy payments or entitlements;

5. any benefit, payment or entitlement of any kind in respect of paid or unpaid leave;
6. bonus or incentive payments, or any entitlement or right under a bonus or incentive plan (which, for the avoidance of doubt, does not include any payments, entitlement or right under any commission scheme);
7. payments or contributions in respect of any provident, benefit, superannuation, pension or retirement fund, or any other account, fund, scheme or plan intended to provide benefits, in whole or in part, at retirement or a particular age, or on the happening of a particular event;
8. any amount the **Insured** pays or is ordered to pay pursuant to any determination or settlement in respect of an allegedly unfair contract, notwithstanding that it acted in accordance with the terms of the employment contract.

Industrial Instruments shall mean an award, collective or individual agreement, minimum wage order or any other instrument made or authorised under statute, or any other collective agreement which regulates the terms and conditions of employment.

Communicable disease, epidemic and pandemic

We shall not be liable under this **Policy** for any **Claim** against the **Insured** arising out of, based upon, in connection with, resulting from, contributed to

by or attributable to, directly or indirectly, in whole or in part, any actual, alleged or suspected:

- a) **Communicable Disease**; or
- b) **Epidemic or Pandemic**.

For the purposes of this endorsement the following definitions are added:

Communicable Disease means an illness or disease caused by the infection, presence and growth of pathogenic biologic agents in an individual human or other animal host, including but not limited to any bacteria, virus, mold, mildew, fungi, parasite or other vector and which biologic agents or its toxins are directly or indirectly transmitted to infected individuals by physical contact with an infectious person, consuming contaminated foods or beverages, contact with contaminated body fluids, contact with contaminated inanimate objects, inhalation, being bitten by an infected animal, insect or tick, or other means.

Communicable Disease includes coronavirus disease 2019 (COVID-19) or any other disease caused by severe acute respiratory syndrome coronavirus 2 (SARS-CoV 2) (previously known as 2019-nCoV), or any disease caused by any mutation or variation of SARS-CoV 2.

Epidemic means a widespread occurrence of a **Communicable Disease** which affects a large number of individuals constituting an increase in the number of cases of such **Communicable Disease** above what is normally expected within a population, community or region over a particular period of time.

Pandemic means an **Epidemic**, which the World Health Organization has declared to be, or assessed or characterized as a pandemic in any public statement.

Fidelity \$50,000

We agree to provide indemnity to the **Insured** against loss of money, negotiable instruments, bearer bonds, coupons, stamps, bank or currency notes belonging to the **Insured** or for which the **Insured** is legally liable where any such loss is sustained in consequence of any dishonest or fraudulent act or omission in which an **Insured** participated. Provided always that:

i. such loss is first discovered by the **Insured** during the **Period of Insurance** and is notified in writing to **Us** within the **Period of Insurance** and within twenty eight (28) days of the date of such discovery;

ii. **We** shall not be liable for any loss sustained in consequence of any act or omission occurring after the date of the discovery of, or the reasonable cause for suspicion of, dishonest or fraudulent conduct on the part of the **Insured** concerned;

iii. **We** shall not be liable to indemnify any **Insured** who committed or condoned any dishonest or fraudulent conduct in consequence of which the loss occurred;

iv. the **Insured** shall bear the burden of adducing satisfactory proof to substantiate any loss hereunder (including any legal, investigative, accounting or other costs incurred in such process) and **We** will be under no obligation to provide indemnity to the **Insured** until such time as **We** are satisfied that such loss has, in fact, been sustained;

v. **Our** liability for each loss and **Our** aggregate liability for all losses under this extension shall not exceed \$50,000 and shall be part of and not in addition to the **Limit of Indemnity** as shown in the **Schedule**.

vi. the **Deductible** specified in the **Schedule** applies to any one event, events or series of events caused by acts or omissions of the same person or persons (whether identifiable or not) and events in which such person or persons is/are involved or implicated shall be treated as one event.





Woodina
Underwriting Agency

Woodina Underwriting Agency Pty Ltd
Level 13, 167 Eagle Street, Brisbane QLD 4000
Ph: (02) 9261 8752
Email: michael.wood@woodina.com.au

Public and Products Liability Certificate of Currency

Policy No: 2022-GL43254-79740

Date: 29 November 2022

Insured:	Bernely Enterprise Pty Ltd T/AS PTC Express Travel
Period of Insurance:	01 December 2022 to 01 December 2023 at 4pm AEST both days
Business Activities:	Inbound Tour Operator
Limit of Indemnity:	\$20,000,000 any one claim and in the annual aggregate for Products Liability
Deductible:	\$1,000 each and every claim inclusive of costs and expenses
Wording:	General Liability Wording 06_21
Security:	100% certain underwriters at Lloyd's

This is to certify that in accordance with the authorisation granted to Woodina Underwriting Agency under Contract No B1741TWL22087 and B1741TWL22028 by certain Underwriters at Lloyd's, whose definitive numbers and the proportions underwritten by them, which will be supplied on application, can be ascertained by reference to the said Contract, and in consideration of the premium specified herein, the said Underwriters are hereby bound, severally and not jointly, each for his own part and not one for another, their Executors and Administrators, to insure in accordance with the terms and conditions contained herein or endorsed hereon.

Michael Wood
Woodina Underwriting Agency Pty Ltd

